COPNOR PRIMARY SCHOOL

CURRICULUM & STANDARDS COMMITTEE

TERMS OF REFERENCE

Committee approval gained in September 2026 Next review September 2027
Policy proposed for adoption by Matt Johnson, Headteacher
Headteacher's signature: Chair of Committee signature:

1. Membership:

1.1 The membership should consist of no fewer than 5 members.
1.2 Where possible to include Link Governors for curriculum subjects.
1.3 Committee members to inform Chair of committee, Copnor Primary school office and clerk of Governors for any apologies for absences to committee meetings.
1.4 All committee members are expected to attend minimum of 3 meetings per annum unless prior agreement with the Chair of the committee had been arranged.

2. Quorum:

2.1 The committee shall be quorate when 3 members attend, with at least one non-staff governor.

3. Meetings:

3.1 The committee shall normally meet termly unless more are required to support or review curriculum and standards issues.
3.2 Minutes should be taken of all meetings and signed by the Chair and filed.
3.3 Copies of all minutes to be circulated to all Governors. Confidential minutes/notes should be sent to the Chair of the Curriculum and Standards Committee, Chair of the Whole Governing Board and Headteacher only and filed under separate cover.

4. Functions:

4.1 To ensure that strategies are in place to raise achievement for all pupils.
4.2 To ensure there is high quality teaching & learning across all year groups.
4.3 To focus on issues arising from data concerning standards achieved in the curriculum.
4.4 To assist the Headteacher, SLT and teaching staff in monitoring the implementation of the National Curriculum.
4.5 To focus on areas of the curriculum in accordance with the School Improvement Plan.
4.6 To ensure there is accurate and reliable assessment and high-quality tracking information for all learners across all subjects of the National Curriculum.
4.7 To agree whole school targets (statutory and non-statutory) for attainment & progress in consultation with the Headteacher.
4.8 To monitor progress towards these targets.
4.9 To monitor the progress of all vulnerable learners and under-performing groups

5. General:

5.1 Any governor has the right to attend any committee meeting but without the power to vote.

6. Responsibilities of Chair of the Curriculum and Standards Committee:

6.1 To provide such information as required by the Auditors/ OFSTED.
6.2 The Chair to arrange for the EYFS Link Governor, SEN Link Governor and Pupil Premium Link Governor to carry out a termly meeting with the appropriate school representative.
6.3 Chair of Curriculum and Standards Committee to report and provide evidentiary support to the Chair of Governors as required on accountability and performance of the committee.

Reviewed and agreed September 2026