



## C&S & WGB Minutes 15.07.25

5.30pm The Lodge

Any apologies please email [kpassingham@copnorprimary.co.uk](mailto:kpassingham@copnorprimary.co.uk)

	Agenda Item	Actions
1.	Welcome & apologies for absence C&S & WGB Apologies from CP	
2.	AOB – Goodbye to JB – Last Meeting as Staff Governor JL to become our Staff Governor  Announcement to governor's about panel review in September	
3.	Declaration of Pecuniary Interests	
4.	Minutes from: <ul style="list-style-type: none"> <li>C&amp;S &amp; WGB 03.06.25 – All agreed Head Injury Update – SS has made updates suggested. Nurse suggested putting on a side view of the head as well to identify the injury.</li> <li>Resources 17.06.25 – All agreed</li> </ul>	
5.	<p>HT Report - End of Year Data</p> <ul style="list-style-type: none"> <li>EYFS – really positive picture.</li> <li>Y1 Phonics – 91 % (Over 70% increase from last year) Nearly 10% above national. Retakes are going down. Really good news.</li> <li>Yr2 non-statutory – Combined huge jump of 20% GD great increases too. Compared to Portsmouth – we are above in all subjects. Slightly below national combined at KS1 – but we have increased. Positive trajectory.</li> </ul> <p><b>A governor asked:</b> How do the end of KS1 tests work now? MJ replied: It is down to each school what tests they use – optional as to whether you do the papers created by the government. It gives a standardized paper, which is incredibly useful so we have continued to use them.</p> <ul style="list-style-type: none"> <li>Yr 6 KS2 SATs</li> </ul> <p>KS2 data – down across the board. 5 children did not take SATs. The missing children have had a huge impact on our data this year. They were ARE or GD teacher assessed. Writing – These children were still included in the data. If they are poorly, they can take the test at another time.</p> <p>Boys improved in reading; girls improved in maths. Writing is up.</p>	

	<p><b>A governor asked:</b> How will you stop this happening again? MJ replied: A letter will go to parents stressing the importance of SATs week etc. in September. Discussed making it clear what will happen regarding fines</p> <ul style="list-style-type: none"> <li>• Yr4 MTC</li> <li>• Internal Reading, Writing &amp; Maths</li> <li>• Internal non-core</li> </ul> <p><b>A governor asked:</b> How are going to make changes to curriculum to continue to support the learning? MJ replied: All the changes have started to be made throughout the school after working with various people. Will just take time to get it embedded.</p>	
6.	<p>End of Year Events</p> <ul style="list-style-type: none"> <li>• PTA Fayre 15/07/25 – took place tonight. Lots of positive feedback from parents.</li> <li>• Rocksteady Concert – went well last week. Again lots of great feedback.</li> <li>• Year 6 Production – yet to take place. Governors were invited to attend.</li> <li>• Year 6 BBQ – next Monday. Again all were invited to attend.</li> </ul>	
7.	<p>School Trips</p> <ul style="list-style-type: none"> <li>• Paid and contributions</li> </ul> <p>Three options:</p> <ol style="list-style-type: none"> <li>1. Once a year, every child goes so we pay. – Essential for their learning. Big opportunities – life experiences.</li> <li>2. Enhancement trips – parents pay then we run the trip – often end up subsidising.</li> <li>3. Optional ones – e.g. residential. If parents don't pay – they don't go.</li> </ol> <p>This year, one trip had to be cancelled through lack of parent's voluntary contributions.</p> <p>MJ recommending – two options now.</p> <ol style="list-style-type: none"> <li>1. Core trip - Every child will get one trip – essential for learning – funded by the school.</li> <li>2. Enhanced trips – if parents don't pay – the children don't go.</li> </ol> <p>Make it explicit to parents. No subsidising from school. The parents will receive many reminders before the trip.</p>	

	<p><b>A governor asked:</b> How do adult ratios work and how will they change if less children went on the trips? MJ replied: discussed ratios.</p>	
8.	<p>Sport Premium Funding Document</p> <p>We get funding from government and have to prove how we spend it. Every year we review how we have spent it and how it went well.</p> <p>What went well: Year 1 – Coach Coral – athletics. When in EYFS had lower gross motor skills. Worked really well. Teachers are now teaching part of it as well. PE coaches for Year 3 &amp; 6 – from Highbury College. Trained children to teach. Supports the students learning too. PE scheme is working well. More release time for PE Leader in school</p> <p>What didn't work too well: PE Leader left so was hard to get children to fixtures until SS appeared. Also problems with transport. Needed more clubs for KS1. Working on this now.</p> <p>Intended actions for next academic year: More fixtures. Dance live.</p> <p>Impact – Stronger PE lead now.</p> <p><b>A governor asked:</b> Could the Sports Premium governor meet with the PE lead? LS replied: Yes that would be really useful, we could have a look at the document together in September</p> <p>Have to have accountability.</p> <p><b>A governor asked:</b> Could you add info on improvement of gross motor skills onto report? LS replied - yes</p>	
9.	<p>Safeguarding Annual Report - LS has been very thorough. Really powerful data within the report.</p> <p>Can see the training that has been given to whole staff and also to individuals too.</p> <p><b>A governor asked:</b> Is consent covered? MJ replied: It is part of RSE throughout the years.</p>	<p>Safeguarding to be added as a standing item for each WGB mtg.</p>

	<p><b>A governor asked:</b> Governor's support? New induction for new governors.</p> <p><b>A governor asked:</b> Is Prevent included? Is for staff but not for governors currently. Will be added.</p> <p>Need to discuss safeguarding in governors but need to ensure we are only discussing those things that we are allowed to. Need to check.</p>	
10.	<p>Roles and Structure of Governing Board 2025 – 2026</p> <p>Comments and confirmation &amp; Appointment of Chairs</p> <ul style="list-style-type: none"> <li>• WGB &amp; vice Chairs</li> <li>• Resources Chair</li> <li>• C&amp;S Chair</li> <li>• TDG</li> </ul> <p>Discussed and agreed.</p>	
11.	<p>Dates for meetings 25 – 26</p> <ul style="list-style-type: none"> <li>• Confirmation – all agreed</li> </ul>	
12.	<ul style="list-style-type: none"> <li>• Governors Prevent Training</li> </ul> <p>Email any training certificates to PG, who will upload to Hampshire Governor Services also email to Clerk to send to others that need it in school.</p> <p><b>A governor asked:</b> Could there be a mini appraisal for governors, if they would like it? This was discussed - Optional ideas will be brought to committee meetings next year.</p>	Optional ideas will be brought to committee meetings next year.
13.	<p><b>Confidential Item:</b> HT Report – Feedback from Ofsted – All non-voting Governors to leave</p> <ul style="list-style-type: none"> <li>• Questions</li> </ul>	
14.	<p>Policies</p> <ul style="list-style-type: none"> <li>• SOP - Agreed</li> <li>• Statutory - Agreed</li> </ul>	Clerk to update policies on website

Date of next meeting: **16<sup>th</sup> September 25**