



WGB Minutes 15.10.24

6pm The Lodge

Any apologies please email kpassingham@copnorprimary.co.uk

In attendance: Lauren Findlay, Matt Johnson, Lizzie Shackleford, Lisa Lunn, Toby Simmonds, Charlie Pitt, Paul Goater, Jackson Ball, Sam Sinclair, Jack Lister, Laura Sparrow, Vicki Landi, Kerry Passingham

	Agenda Item	Actions
1.	Welcome & apologies for absence Apologies: Tracey Pinkney, Jo Powell	
2.	Declaration of Pecuniary Interests	
3.	<p>WGB Safeguarding Training – see accompanying PowerPoint presented by Sally Walker</p> <p>SW updated governors on safeguarding at Copnor. Clear that it is a co-ordinated approach and a child-centred approach. Child protection policy, Behaviour policy and Staff code of conduct – all must be read by staff as part of KCSIE</p> <p>A governor asked: Do you use the words ‘comfort seeking’ as opposed to ‘attention seeking’? (As CAHMS do) SW replied: <i>No, we do not currently but we could.</i></p> <p>LF – explained that ‘alternative provision’ also includes trips out of this provision e.g. swimming or to Marwell. Need assurances that all their employees have been DBS checked and that risk assessments etc... are in place. (Ofsted will be asking whether this question has been raised.) To alleviate this, we would always ensure that our children are not left alone with other staff and are always with a school member of staff. We always go top heavy on our ratios when we take our children on trips. It is all about knowing the children and putting in the support. We may ask the parent to come on the trip so that the child does not miss out. They will come in a taxi to the trip. The safety of that child and other children is paramount.</p> <p>A governor asked: Do you do DBS checks for parents that help on trips? SW replied: <i>If you worked with a group you would need a DBS check. You could come on</i></p>	

	<p><i>the trip without one but would not be able to work with a group.</i></p> <p>We also have a Safeguarding Handbook that gives you all the indicators of abuse. Physical and behavioural indicators are clearly shown for each different category of abuse. It is part of the new Child Protection Policy in school. It is a really clear document. These were handed out to all attendees.</p> <p>SW also shared the safeguarding posters that are being put up around the school to help remind people about aspects of safeguarding. They will be changed and updated regularly.</p> <p>We have a vulnerable children's list that is reviewed fortnightly. We currently have 50 children on the list. CIN we have 4 CP = 2 Looked after children = 5 (in 3 families) Early help = 4 with additional outside agencies supporting another 2 families. 12 EHCPs currently. Have acceptance of another 8.</p> <p>A governor asked: Is this a high number of EHCPs? SW replied: <i>We have had more. Covid could have an impact on future numbers.</i></p> <p>A governor asked: Is there anything more we could do to support staff dealing with this issues? MJ replied: <i>Sometimes SLT have had to take time out to debrief after dealing with some of the issues. Wellbeing days are appreciated. All staff need support as they may receive the disclosures from the children.</i></p> <p>A governor asked: What is a wellbeing day? MJ replied: <i>This is something I have introduced this year. I thought about what I could give back to staff - time. Safeguarding of children still comes first – so it cannot be a Monday or Friday as the children need their teachers/ support staff in school on these days.</i> SW added: <i>It is very important as there are members of staff that tell parents to put their children first but struggle to put their own children first. Staff can't take their own children to and from school – this is a chance to do so.</i></p> <p>A governor asked: If a member of staff has a disclosure made to them do they get some time?</p>	
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	<p>SW replied: <i>I would go back and speak to the person and explain what is happening next (as they often want to know what has happened) I also say thank you.</i></p> <p>A governor asked: Do staff have access to external agencies? SW replied: <i>Yes, they do and they do use them too.</i></p>	
4.	<p>Minutes from:</p> <ul style="list-style-type: none"> • WGB 16.07.24 • C&S 24.09.24 • Resources 01.10.24 <p>All minutes agreed</p>	
5.	<p>Governor Link Roles for 2024 – 25</p> <p>Discussed and agreed all roles and responsibilities.</p> <p>Using GIAS at the moment as our instrument of governance. Struggling to access Hampshire at the minute.</p> <p>Discussed different roles of associate, co-opted and parent governors. Can only be a parent governor if you have a child in the school. If child leaves can become a co-opted governor.</p> <p>TP is on the DBS checks and will make sure that they are always up-to-date.</p> <p>Agreed</p>	Agenda item for December
6.	<p>Headteacher's Verbal Report:</p> <ul style="list-style-type: none"> • Start of the Year – Very positive start. Bit of controversy about a two week half term at multi academy trust schools. LA may look at an emergency amendment for all schools having a two week half term. • PAN Update – reduction to 30 has continued throughout the school. Still a process. We will still accept year 3 but we are not advertising. • 65 in Year R - spaces in all KS2 year groups. 	

7.	SIP & SEF 2024 – 25 including Targets for 2024 – 25 Handed out to put in Ofsted folders. SIP – section 5 SEF – section 3 Relational and restorative practice Inset information also given out.	Will go through at next meeting in more detail.
8.	Targets 2024-25 – for folders too. MJ explained in detail what the targets for each year group was and how that is also broken down for each of the different groups within the cohort e.g. PP, SEN, FSM and how these would be monitored throughout the year. Targets – very front of folder. These were also shared at C&S.	
9.	Policies In the document on Teams – please read and pass on any comments <ul style="list-style-type: none"> • Low Level Concerns • Safeguarding needs tweaking as LADO is changing. It will appear in the folder shortly. 	Comments before Friday 18 th October please.
10.	Red Folders <ul style="list-style-type: none"> • Updating of key information 	
11.	AOB Christmas Social - suggested January. Or after WGB on 11 th February? Agreed to go to same restaurant. Will confirm at WGB in December. PG – Declaring interests for governors involved in political activity. We are all good. We already sharing all that we need to and there are no extra reporting requirements. Will share all the links through Teams. CP– attended Phonics session. Was really helpful and had a discussion with leaders regarding developments for this year.	Share on Teams
12.	Confidential Item – Pay Awards <i>All CPS Staff to leave</i>	

Date of next meeting: **03.12.24** - 6:00 The Lodge