



**WGB Minutes 04.02.25**

**6pm The Lodge**

Any apologies please email [kpassingham@copnorprimary.co.uk](mailto:kpassingham@copnorprimary.co.uk)

In attendance: Lauren Findlay, Matt Johnson, Lizzie Shackelford, Lisa Lunn, Toby Simmonds, Paul Goater, Jackson Ball, Jack Lister, Laura Sparrow, Tracey Pinkney, Jo Powell, Sam Sinclair, Charley Pitt, Vicki Landi & Kerry Passingham

Prospective Governors: Michael Aldridge, Mirela Mihai, Richard Highfield & Karl Parry

Apologies: Charley Pitt

	Agenda Item	Actions
1.	Welcome & apologies for absence  Potential new governors	
2.	AOB 2 from MJ – Shared data - Confirmed that we are 79% better than at this time last year in English and maths data. Autumn 2 data  Attendance data is current now - Unauthorised absence – overall still below average. (12 children today with unexplained absences)  A governor asked: <b>Is that an average each day?</b> MJ responded: it fluctuates. If we hear that they were ill – the numbers could change.  Persistent absentees – 12% - 71 children  Suspensions – this year 0.5 sessions, this time last year it was 14 sessions.  MJ talked about the Ofsted Crib sheet that he sent out this week after receiving an email from another COG. Good for red folders.  1 from LS –handed out hardcopies of the PP document for red folders.	
3.	Declaration of Pecuniary Interests	
4.	Minutes from: <ul style="list-style-type: none"> <li>• <u>WGB 2.12.24</u> IDSR – Still has not been validated.</li> <li>• <u>C&amp;S 14.01.25</u> All good.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <u>Resources 21.01.25</u>  Email sent committed spend for 24/25 &amp; 25/26 to PCC  Petty Cash – closing account at end of financial year  Attendance – MJ confirmed that he had looked at this and that there were 341 children with absences.  13 causing concerns, only 5 that need targeting by school as not involved with other services.  Job adverts are now live.</li> </ul> <p>Minutes all agreed.</p>	
5.	<p>Pupil Voice &amp; visit reviews</p> <p>PG – <b>School Council Meeting</b> - MJ presented the School Improvement Plan in an accessible format for the children at the last School Council meeting.  To help the children engage with the SIP. They were all very engaged and enthusiastic as always.  Also shared the banners for the Friendship Bench that will be delivered soon. One for each playground.  42 children are involved – need to maybe think about how they all get a chance to share their thoughts? Maybe give them all a notebook?</p> <p>Shared with potential governors what ‘pupil voice’ is about and how the School Councillors are chosen. A chance for the children to share their ideas about how they can improve it.</p> <p>A governor asked: <b>How often are the meetings held?</b> LS responded: termly or half-termly depending on projects. Governors also do meetings with pupils outside of these meetings.</p> <p>LL &amp; SS shared the information about their Dance Live Competition on 31.1.25. Involving children from years 4-6. Won two awards – Concept Award and the Fellowship Award.</p> <p>A governor asked: <b>Do they practice in school?</b> SS responded: They practiced after school and had to agree to give up their Inset Day last Friday when they signed up to the club.</p> <p>LF – Suggested a letter from the Governing Body congratulating them on their hard work.</p>	<p>LS and LL to draft a letter to be sent out before half term.  One to children and one to staff.  KP to help distribute.</p>
6.	<p>Potential Governors - shared their backgrounds and reasons for wanting to be a Governor at Copnor.</p>	

	<p>KP – Health Care background. Not long left university  RH – Accountant  MM – Teacher  MA – Works for Waltham College – Head of Funding and Data</p> <p>MJ shared <a href="http://governorsforschool.co.uk">governorsforschool.co.uk</a> – ppt on there to guide  Also discussed training through Hampshire Services.  LF – shared the commitments of meetings and visits etc...  Involvement in Ofsted inspection.</p> <p>A prospective governor asked: <b>How often are Ofsted inspections?</b> MJ responded: He explained the timescales depending on the previous grade that you received.</p> <p>LF told them the next steps and told them that they would all be welcome to join.</p>	<p>KP to email link and pdf.</p>
7.	<p>Governor Competency Matrix</p> <p>To be distributed for completion.</p>	<p>TP to email/distribute this to be looked at before next meeting.</p>
8.	<p>Theme for Sept/Oct 25 Training</p> <p>Still awaiting the new training information. Was launched today.</p> <p>Last two WGB training have been linked to Ofsted. What next?  Move away from this focus?</p> <p>Look at the WGB training information and identify your top 3 training requests.</p> <p>All should receive a link to the new training information from Hampshire Services.</p>	<p>KP to ensure LL and LS are able to receive emails from HS</p>
9.	<p>Feedback from WGB website review</p> <p>Governing Board info – dates need updating for LL &amp; LS  WGB Minutes need uploading</p> <p>Golden Child – Put in something to acknowledge that every class has awarded a certificate, even if name is not mentioned.</p>	<p>KP to update info on website?</p>
10.	<p>Monthly website reviews – Governors to each a section throughout the year to check.</p>	<p>LF to organise.</p>

	Digital link Governor TBC from newly appointed governors	
11.	Data Protection Privacy Notice  MJ asked everyone to have a read of it to check that all is ok now that it has been updated.  PG - Page 3 – spotted a change needed.	
12.	Policies – no changes in Equal Opportunities SOAP – ECT Induction – no changes Staff Behaviour – no changes	
13.	PG Possible Governor Training suggested, everyone to look through handbook and email suggestions to PG in order to book for new academic year. LS - Has suggestions for a few changes that we could make to help us in the future. To be shared at another date.	

Date of next meeting: **25.03.25**