WGB Minutes 15.12.24
6pm The Lodge

Any apologies please email kpassingham@copnorprimary.co.uk

In attendance: Lauren Findlay, Matt Johnson, Lizzie Shackleford, Lisa Lunn, Toby Simmonds, Paul Goater, Jackson Ball, Jack Lister, Laura Sparrow, Tracey Pinkney, Jo Powell & Kerry Passingham Apologies: Sam Sinclair, Charley Pitt & Vicki Landi			
	Agenda Item	Lead	Actions
1.	Welcome & apologies for absence	Chair	
2.	Declaration of Pecuniary Interests	Chair	
3.	Minutes from: • WGB 15.10.24 – Actions discussed – Dealt with or will be discussed via today's agenda. • C&S 12.11.24 – Discussed 'digital scrapbooks' and how they are used in school. Will provide the link to these when discussing different subjects in Governors. Clear progression. CPD for staff and subject leads made clear the opportunities. Also attended School Council – lots of great ideas shared by the children. Discussed possibility of the children having a notebook. • Resources 26.11.24 – Budget & Benchmarking. Slight revision to those agreed at meeting re. budget – discussed and explained. Codes need amending slightly. Agreed and signed off. All shared and agreed.	Chairs of committees	
4.	AOB • Chair to explain new format of AOB first Sometimes these need more time than they are given at the end of the meeting. • Any AOB from Governors Christmas Meal – 04.2.25	All	
5.	Headteacher's Autumn Term Report • No Ofsted as yet. We are ready. • The trends in our school are similar to others in Portsmouth. Increase in EAL children etc.	Matt	

	• Elective Home Education – we have 3. (Compared to another local school that has 17) • It shows that we are offering a great supportive, learning environment. • Attendance is above national. • Feedback across all is very positive. • Much reduced number of suspensions this year – half a day. • Attainment - This time last year - 34% above national this year 81% above national at this point based on their trajectory for end of KS2. • 76% Year 1 phonics children would pass the test now. A governor asked: **How do we keep the children on track if the results are so high?** MJ replied – Year 5 get Year 6 ready by undertaking a practice Yr6 SATS paper as their Summer assessments in order that gaps are identified before year 6, and then throughout the year, Yr6 assessments are past SAT papers with QLA on each paper, which drives the teaching for the next half term. A governor asked: **How do we keep staff on track?** MJ replied: continuing CPD from SLT and their peers through their subject leaders. JB there has been a lot of change – it has been a lot of work – great to see the progress now and to reap the rewards. LS – Very positive/upbeat attitude from staff at the moment. Congratulations offered to all staff for all these successes.		
6.	Chair's Seminar Update • For Ofsted – pupil premium and finance -what is it being spent on? Evidence for effectiveness Have we seen the IDSR page? Measure for school's data against national Attendance – WTTISA document came out in August. They will probe this document. Improvement plans for attendance. New changes in January with framework – as an RI school – if not seen in expected 2-year window by Jan – will fall into 2–4-year window. • In July WGB, we need to agree on Processes for Panels. Needs to be agreed for Sept 25. • We also need a Website Link Governor for a website inspection. This could be a half termly rotated role?	Chair	

7.	IDSR Update MJ shared the update – it is provisional as it hasn't been ratified. We are purple, which is good. Data is presented horizontally rather than vertically. Breaks down data into gender and other categories, then gives national comparisons too. Information Data of schools and results	Matt	MJ to distribute data once validated.
8.	Ratify Governor Roles: • CP as LA Governor LS proposed – TS seconded Why do we need a LA governor? LS responded: Can access LA governor meetings. Need to just work for the LA. Can access LA policies and procedures so can check we are following them too. • LL & LS continuing for another term of office as parent governors Would they like to renew? Nominated – Paul Seconded - Jo • Nominated Website Governor – rotating. Staff link – KP		**Information - Policies –** PG & LF **Year Groups** – LL & LS **Our School** – TS
9.	Governor's Visits Review: • Autumn Term Overarching safeguarding question has been added in. IT will allow us to all see each other's visits. AOB and visits could be discussed together? • Spring parents evening 11th & 13th Feb – not at the moment. To be reviewed at a later date. • Christmas Dinner Day – 18th December- all welcomed to attend if able to. • Monthly Governor Website check	Chair	
10	Policies: • Pay – PCC Model Pay Policy – do we adopt it or alternatively the Governing Body needs to write one? All agreed to use the PCC Model Policy. • Complaints – a couple of tweaks needed 20 school days for a Stage 1 investigation increase from 10 school days.	Chair	

	Introduce a flow diagram to indicate the stages for parents to go through – too much information at the moment.		

Date of next meeting: **04.02.25**