

Copnor Primary School

Special Educational Needs Coordinator (non-class based)

Closing date:	24/04/2023 at 12:00 (Noon)
Job Start Date:	01/09/2023
Contract/Hours:	Permanent, Full-time
Salary Type:	MPS / UPS & TLR 2b
Salary Details:	MPS (£28,000 - £38,810) (TLR 2b £5,025) UPS (£40,625 - £43,685) (TLR 2b £5,025)
Hours of Work:	Full-time
Location of Role:	Copnor Primary School, Portsmouth
Interview Date:	Tuesday 2 nd May 2023
Contact email address:	anewsham@copnorprimary.co.uk

Job/Person Summary

We are seeking to appoint an ambitious and highly motivated SENDCo with the energy and vision to inspire a love of learning in our SEND pupils. This is a significant leadership position within the school. The successful candidate will be an outstanding teacher and leader, with the motivation and commitment to achieve aspirational outcomes for all children. You will be integral to driving forward whole school improvement.

You will have the strategic overview of the academic and pastoral outcomes of learners with SEND, with responsibility for ensuring that pupils with SEND have access to a broad and balanced curriculum, which is inclusive of their needs. You will lead and support the training for all teaching and support staff, to ensure appropriate provision is in place for learners with SEND, in both interventions and in the classroom. Furthermore, you will liaise regularly with appropriate outside agencies to ensure that effective intervention and support is in place. You will be responsible for regularly communicating with all key stakeholders for learners with SEND, including their parents and carers. You will be confident utilising diagnostic information to signpost where further intervention support may be required for targeted individuals.

This is a highly rewarding and challenging role. To apply you must be a qualified teacher and have completed an appropriate SEN qualification or be willing to undertake it within three years of starting the post. The position offers a genuine opportunity to work in partnership with the headteacher to continue to lead the school on its journey of school improvement, in conjunction with an incredibly motivated and hardworking school.

Our school:

- is a 3 form entry primary school with 669 pupils on roll in 21 classes
- is welcoming and friendly
- is a well-resourced school providing high quality learning environments
- has a fantastic range of facilities, set in large and attractive grounds

We are looking for someone who is:

- able to demonstrate proven experience of leading SEND within a primary setting
- can support whole school planning in senior leadership meetings and contribute to both pastoral and curriculum development
- can ensure the school is compliant with the SEND Code of Practice, Ofsted and the latest policies
- can deploy all resources intelligently and can accurately and dynamically meet needs with high impact and measurable provision
- is able to lead on related issues such as Pupil Premium, Lowest 20%, looked-after children, narrowing the attainment gap and English as an additional language
- is able to deliver on supporting staff inside and outside of the classroom, including working with teachers on differentiation and the personalisation and task design for pupils with SEND
- able to accurately assess the needs of children with specific needs and identify their barriers to learning, in order to ensure they make rapid and sustained progress
- a problem solver and prepared to think 'out of the box'
- naturally positive with a clear vision and passion for all phases of primary education
- an excellent communicator with strong interpersonal skills, who is able to work effectively with all stakeholders, particularly with parents and Governors
- eager to take a full and active part in all aspects of our school community

In return we can offer you:

- Full-time, experienced SEND admin support
- The opportunity to work with and support well behaved, highly motivated children who are keen to develop their own learning
- Working within a school community that is proud of its achievements and well-motivated to continue to develop further
- Working in partnership with the headteacher and leadership team, whilst developing your own leadership skills and working with committed and supportive colleagues

Safer Recruitment

Copnor Primary School is committed to safeguarding and promoting the welfare of children, and young people, and expects all staff and volunteers to share this commitment. DBS Disclosure at Enhanced level will be required prior to any offer of employment.

If successfully shortlisted, as part of the identity checks, an online search will be conducted to identify any matters that might relate directly to the employer's legal duty to meet the safeguarding duties set out in KCSIE 2022 guidance. The search will not form part of the actual shortlisting process and any concerns as a result of this check will be discussed prior to the interview. A copy of this record will be available for you to view on the day of the interview should you wish to see it.

Application Procedure

Visits to the school are warmly welcomed, to arrange a visit or for further information please email the school Office Manager, April Newsham.

All application forms should be marked for the attention of The Headteacher and returned by post to Copnor Primary School, Copnor Road, Portsmouth, PO3 5BZ or email anewsham@copnorprimary.co.uk by mid-day on **Monday 24th April 2023 (Noon)**