



Whole Governing Body Meeting Agenda 06.09.22

6 pm Darwin Classroom Copnor Primary School

Any apologise please email mjohnson@copnorprimary.co.uk

Rachel Key, Lynne Stagg, Toby Simmonds, Lauren Findlay, Laura Sparrow, Matt Johnson, Darran Cowell, Jackson Ball, Lizzie Shackelford, Lisa Lunn, Paul Goater, Allie Roberts, Angela Wall, Tracey Pinkney, Sophie Doherty

	Agenda Item	Action
1.	Welcome & apologies for absence	
2.	Declaration of Pecuniary Interests Toby S: appeals panel, ALNS Governor	Tracey: Distribute paper copy for Toby to complete. 2 weeks.
3.	Minutes from WGB meeting 11.05.22 & 14.07.22 11.05.22 Invite Leanne S to the Curriculum Committee to deliver My Happy Minds workshop. This will then be summarised and given to whole governing body. Send details of Copnor email address to Lisa, Lynne and Sophie to enable them to complete the training for safeguarding. Minutes approved. 14.07.22 Spellings of Rachel – Toby. Parent governors will be advertised to the school community when the Year R children are all in. Toby, Sophie and Lisa to review the terms of reference. If you are happy or want to make any changes, please send this to Lauren. All the documents are on the governor hub. Change the review and ratify date. Minutes approved.	Still need to invite Leanne S for My Happy Minds. Look at dates. Matt to arrange dates with Leanne for curriculum meeting. Tracey send out email addresses to governors to complete safeguarding training. Lizzie to ask Gemma to complete visit form for governor visits. Allie to put who has been completed Prevent and safeguarding on Governor hub.
4.	Confirmation of meeting dates Rachel cannot make any of the dates until June next year for all meetings. Rachel and Lauren to chat outside of these meetings to arrange a time to join.	Matt will get confirmation that any future purchases will follow a similar deal / discount from Microsoft.

5.	<p>2022 – 23 School Organisation & first 4 days back</p> <p>Matt explained that during the TLL meeting, we have reviewed the culture of the school and where we want to go forward. Due to COVID restrictions being lifted, staff are enjoying connecting with people across the school. We are reviewing how to facilitate TA training to ensure that this fits into their working hours.</p> <p>Jackson commented that it is an exciting year as COVID restrictions have reduced, therefore we can go back to where we want to go forward with e.g. moral and seeing other staff across the school.</p> <p>Inspire days for Year R have been very positive from parents, staff and children.</p> <p>Matt explained how digital literacy was being developed in school. As we are a flagship school for digital literacy, this will give us the provision for CPD for staff and allow us to train parents. We will also receive funding for additional resources to support us.</p> <p>We will be purchasing Surface Pros directly through Microsoft for 5 devices as this will be significantly cheaper. Support will be given for our school from Microsoft. This is less than we have budgeted for.</p> <p>Question: A governor asked: How does it integrate in terms of buying iPads and Microsoft?</p> <p>Matt replied: <i>We need to ensure that we provide pupils with a range of devices so that they can select the right device for the right task. We will need to use a range of devices from a range of providers. We will not be tied into any contract with Microsoft. Currently our iPads are all linked via Jamf software but are not on the school network for shared drives. The Surface Pros will be linked to the network enabling SLT to work on the network remotely and whilst undertaking Learning Walks.</i></p> <p>A governor stated: If we can have assurances that we will have the same savings, then we will go ahead.</p>	
6.	<p>Headteacher Report</p> <p>P1 – New Cohort Data Tables - <i>Please bring red folders for updated papers</i></p>	

Matt shared the data tables. Currently we are in the process of setting up Arbor, which is why it is difficult to find the information. In the long run, Arbor will be great to find assessment, data, tracking and attendance to support school staff. It is really efficient for parents too, as they will get their own dashboard so that they can amend their own personal details quickly. This will improve communication. The email will come through Arbor, where both the school and parent can reply. As it is a cloud system, it is instant as they will not need to download anything.

Questions:

A governor asked: **When will this be available for parents?**

Matt replied: *In the autumn term, there will be training, with parent guides to support them at home.*

A governor asked: **If you have two children, will you have two dashboards?**

Matt replied: *You will still only get one dashboard, but you will be able to select which child you are viewing in the same way as SCOPay works now.*

A governor asked: **Next year, would you still have last year's data?**

Matt replied: *Yes, you have the statutory data for EYFS, Year 1 phonics, Year 2 and Year 6. You can then change the academic year and follow progress through the year. School reports will also come through this. Emails will also be attached through Arbor and signing up for clubs, for example. This will streamline the process. This will save admin time as it is automatically completed for you.*

Darran shared the KS1 data. He explained the acronyms for the KS1 data: PKS pre-key stage, WTS: working towards, EXP: expected: GDS greater depth within the expected standard.

Darran showed the data for Year 2, end of key stage. This shows progress from Year 1, however nationally we are unable to compare with other schools due to COVID and how much learning that had been lost. This was the first time that SATs had been sat for two years. Therefore, the results are purely for schools and not to be published. The government has explained that it is

	<p>to compare internally. Current Year 2 and Year 6 data will be compared nationally.</p> <p>Lizzie shared the KS2 data, comparing KS2 SATs data with SATs data in 2019. The successes of Reading and Destination Reader; the impact of COVID on children’s fluency and our next steps for Reading, Writing and Maths.</p> <p><u>Questions:</u> A governor asked: It is really positive looking at the colours as it shows the quality of teaching. Darran replied: <i>Yes, if we look at it compared to what we started with, we can analyse how much progress the pupils have made over the autumn term.</i></p> <p>Allie shared the safeguarding report with governors. KCSIE gets reviewed every year. Allie discussed Early Help and how this is voluntary. However, it can lead to questions as to why aren’t you willing to engage?</p> <p>We will also make our meetings over the year more strategic by having half termly SLT meetings. All staff have taken part in KCSIE training.</p> <p>P2 – SIP – Please bring prepared questions – updated for End of year and 3rd Year in the cycle</p> <p>Questions: A governor asked: The targets at the top of the page, is there a reason why they were particular colours? Matt replied: <i>No, it was just to colour code the different sections.</i></p> <p>Ofsted Matt shared Ofsted changes from September: From September, they have changed the way they are inspecting schools. Section 5: graded. 2 days. Section 8 used to be a short inspection, now you only get a section 8 if you are good or outstanding. Ofsted framework went through. Summary of changes for Ofsted. Any questions, please put on governor hub.</p>	
7.	<p>Governor Training for 2022 – 23</p> <p>Paul stated that we need to book this by December once we have decided what we want training on.</p>	<p>Paul will get four dates to circulate with governors to agree this. We can then update the</p>

	<p>Training options: Lauren suggested that governor visits and documentation with questioning and ensuring that our new documentation is strategic. This was agreed by governors.</p>	SIP to reflect this, if needed
8.	<p>Building works</p> <p>Full fibre network line has started moving through the school, it hasn't been finished, but will be rushed through due to being a flagship school for Digital Literacy.</p> <p>The lodge will be a training centre from the next academic year, and we can hire this out to create revenue for the school. We can host meetings at our school. Staff room will be in the fourth Year 6 class as we will have 3-form throughout the school.</p>	
9.	<p>Discussion of Link Governor roles for Governor monitoring visits</p> <p>Matt stated in order for us to carry out our link roles and visits effectively, it will be really useful to understand what a visit looks like, how to undertake a visit and the questions to ask the teachers and leaders of the school to make further progress. Lauren stated this will also support school staff so that they are more strategic when talking to school staff. Asking probing questions to staff to improve standards further.</p>	Lizzie to create visits form for Governors.
10	<p>Policies</p> <p>Allie went through the summary of KCSIE.</p> <p>Contextually for Portsmouth: Domestic abuse, neglect and childhood obesity are the key areas.</p> <p>Agreed the following:</p> <ul style="list-style-type: none"> • KCSIE 2022 • Management of Allegations and Abuse • Code of Conduct for Schools 	
11	<p>AOB</p> <p>Darran shared: Behaviour policy on the Governor Hub. Parts that were highlighted were the changes from the government. As a result of achieving the bronze standard for Anti-bullying, we will then have this</p>	

	<p>document as well as the behaviour policy to support this.</p> <p>Attendance: there are two policies: full and summarised. This will be uploaded to the governor hub.</p> <p>Please review the three policies in two weeks, 20.09.22.</p> <p>Question</p> <p>A governor said: The cost of fuel is high across the board. Is this a concern for heating?</p> <p>Tracey said: <i>We have to increase our budget, which we have done already.</i></p> <p>Matt also commented: <i>There are things we can do as a school to reduce fuel prices by turning lights off etc., which we have already had discussions with staff.</i></p>	
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Date of next Meeting:

- Resources – 26.09.22 6pm Conference Room: Lisa chair
- Curriculum & Standards – 04.10.22 6pm Conference Room: Rachel chair
- WGB – 06.12.22 6pm CPS: Lauren chair