

MINUTES OF THE WHOLE GOVERNING BODY MEETING  
HELD ON 15 SEPTEMBER 2021

Present:       Mat Johnson (Headteacher)   Lauren Findlay (Chair)  
                   Paul Goater  
                   Allie Roberts                               Lizzie Shackelford  
                   Angela Wall                                Jackson Ball  
                   Lynne Stagg                                Rachel Key  
                   Elaine Cowley                            Sophie Doherty  
                   Lisa Lunn                                     Laura Sparrow

Absence: Toby Simmonds, Tracey Pinkney

		Actions																												
1.	<b>Apologies for Absence</b>  Apologies received and accepted from TS & TP																													
2.	<b>Pecuniary Interests</b> None																													
3.	<b>Election of governors to:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Position:</th> <th>Proposed:</th> <th>Nominated by:</th> <th>Seconded by:</th> </tr> </thead> <tbody> <tr> <td><b>Chair of Governors</b></td> <td>Lauren Findlay</td> <td>Paul Goater</td> <td>Rachel Key</td> </tr> <tr> <td><b>Vice Chair of Governors</b></td> <td>Rachel Key</td> <td>Lauren Findlay</td> <td>Paul Goater</td> </tr> <tr> <td><b>Chair of Resources</b></td> <td>Elaine Cowley</td> <td>Angela Wall</td> <td>Paul Goater</td> </tr> <tr> <td><b>Vice Chair of Resources</b></td> <td>Toby Simmonds</td> <td>Paul Goater</td> <td>Rachel Key</td> </tr> <tr> <td><b>Chair of Curriculum &amp; Standards</b></td> <td>Rachel Key</td> <td>Lauren Findlay</td> <td>Angela Wall</td> </tr> <tr> <td><b>Vice Chair of Curriculum &amp; Standards</b></td> <td>Sophie Doherty</td> <td>Lauren Findlay</td> <td>Paul Goater</td> </tr> </tbody> </table>	Position:	Proposed:	Nominated by:	Seconded by:	<b>Chair of Governors</b>	Lauren Findlay	Paul Goater	Rachel Key	<b>Vice Chair of Governors</b>	Rachel Key	Lauren Findlay	Paul Goater	<b>Chair of Resources</b>	Elaine Cowley	Angela Wall	Paul Goater	<b>Vice Chair of Resources</b>	Toby Simmonds	Paul Goater	Rachel Key	<b>Chair of Curriculum &amp; Standards</b>	Rachel Key	Lauren Findlay	Angela Wall	<b>Vice Chair of Curriculum &amp; Standards</b>	Sophie Doherty	Lauren Findlay	Paul Goater	
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4.	<b>Organisation of Governing Board committees · Resources · Curriculum &amp; Standards.</b>  All governors have been allocated to a committee and role. Governor Hub to be updated with the relevant governor added to each committee.	LF & MJ																												
5.	<b>Link Governor Roles Terms of Reference</b>	LF																												

	Lauren talked about roles and requirements. The terms to be finalise and sent round.	
6.	<p><b>Headteachers Verbal report Part 1</b></p> <p>Matt gave an overview of the start to school and update on the COVID procedures which are available on the website for parents to view.</p> <p>Matt updated governors on numbers and spaces. Currently there are 4 spaces in EYFS and 11 spaces across the rest of the school.</p> <p><b><u>Questions:</u></b></p> <p>A governor asked: <b>Is there any problem with availability of hot dinners given the petrol crisis?</b></p> <p>Matt replied: <i>Caterlink have provided schools with a menu that they say they are able to fulfil based on deliveries, drivers and ingredients that are available. I have a meeting with them in a couple of weeks to discuss how things are going this term.</i></p>	
7.	<p><b>Headteachers verbal report part 2</b></p> <p>Governors went for a walk around the site to look at the building works that have taken place over the summer holidays. Matt gave an update on the new EYFS area, Climber and Musical Stage and how these areas are being used by the children.</p> <p>Matt highlighted the delays in finishing the EYFS area which has been due to a combination of COVID affecting the work force and supply issues from manufacturers.</p> <p><b><u>Questions:</u></b></p> <p>A governor asked: <b>Is there plan to address the fact that the EYFS is unfinished?</b></p> <p>Matt replied: <i>Yes, I have met with Pentagon, they have been out and seen the issues that still need to be addressed, and this work will be completed so that this area will be useable from 20<sup>th</sup> September. Part of the issue with the flooring, is that you cannot lay the rubberised flooring if the ground is wet or it is raining due to the rubber not bonding correctly to the surface. The forecast for the remainder of the week is dry and therefore the flooring will be finished on Friday.</i></p> <p>Matt gave an update on the heating works. Currently this project has over run due to 24 fan vectors not being delivered. This is due to the supplier not having the relevant parts which has been caused by a combination of Brexit, COVID and the Suez Canal problem. These have been promised and the scheme completed by 31<sup>st</sup> October 2021.</p>	MJ

	<p><i>Matt will give an update at the next meeting.</i></p> <p>Water leaks</p> <p>As part of the walk around, Matt highlighted that over the summer holidays, the school suffered a number of water leaks that have damaged flooring, walls, resources and displays. Matt showed governors a classroom where a substantial leak has taken place which has resulted in the floor boards lifting. This is due to be replaced.</p> <p>A lengthy discussion was then held about how the school will look at funding ideas to address the leaks that are occurring.</p>	
8.	<p><b>Headteachers verbal report part 3 – Future Plans</b></p> <p>Matt gave an update on the plans for the Outdoor exercise area and Sensory Room which were due to be started over the summer holidays. The sensory room has been postponed due to the leaks and the Outdoor exercise area has not yet started due to the heating container still being on site.</p> <p><i>Matt will update governors at the next resources meeting with progress.</i></p>	MJ
9.	<p><b>Governor Training for academic year</b></p> <p>Paul gave an update on the training available to governors for this academic year. A discussion was held as to what would be the most appropriate topic for our WGB training, however Paul started that because we had two sessions last year we have already used this year's allocation.</p> <p><i>Action: Paul &amp; Lauren to contact HGS to clarify what we have used and what we still have access to and then confirm options with governors.</i></p>	PG & LF
10.	<p><b>21/22 Academic Dates</b></p> <p>Lauren shared the calendar for this academic year and confirmed the dates. Toby has shared prior to meeting the clash of some dates with ALNS.</p> <p>No other governor had any issues with the dates, Lauren agreed to contact Toby with regards to dates following this meeting.</p>	LF
11.	<p><b>A.O.B</b></p> <p>A governor asked: <b>Do you have a date for the installation of the electric front gates?</b></p> <p><b>Matt replied:</b> <i>At the moment we have put this on hold until Autumn 2 so that the heating works would have been finished.</i></p>	

Meeting finished at 20:10

Date of next meeting: 24 November 2021 at 6pm in school