

MINUTES OF THE WHOLE GOVERNING BODY MEETING  
HELD ON 13 MAY 2021

Present:       Mat Johnson (Headteacher)   Lauren Findlay (Chair)  
                   Toby Simmonds                     Paul Goater  
                   Allie Roberts                       Lizzie Shackelford  
                   Angela Wall                         Jackson Ball  
                   Lynne Stagg                        Rachel Key  
                   Elaine Cowley                    Sophie Doherty  
                   Lisa Lunn                            Laura Sparrow  
                   Danielle Davies

Absence:       Hayley Burrows

		Actions
1.	<p><b>Apologies for Absence</b> Received and accepted from HB.</p>	
2.	<p><b>WGB tour of school and grounds</b> The Headteacher gave a presentation on the 3 EYFS redevelopment quotes explaining his preference for Pentagon quote and the reasons before the taking the governors on a tour of the school.</p> <p><b>Questions:</b> A governor asked: <b>How long has the company been going?</b> Headteacher answered: <i>It was founded in 1998.</i></p> <p>A governor asked: <b>Is there any contingency?</b> Headteacher answered: <i>We have a carry forward of 11% so there are funds to cover any unforeseen circumstances.</i></p> <p>A governor asked: <b>Does this include plan include the extra roof over the seating area?</b> Headteacher answered: <i>Yes, there is an extra £5,000 for a full canopy.</i></p> <p>A governor asked: <b>Does the company specialise in school refurbishments?</b> Headteacher answered: <i>They are involved with schools, NHS centres and play areas, anywhere there is a need for large play equipment. The company has installed over 10,000 playground upgrades in schools.</i></p> <p>The Governors then went on a tour of the KS2 building before taking a walk of the school grounds to gain a better perspective of where the new equipment would be situated.</p> <p>All governors agreed to the EYFS development being completed by Pentagon.</p>	

3.	<p><b>Minutes of the last meeting held on 11 March and matters arising:</b> All the minutes will now be uploaded to the Governorhub and the headteacher demonstrated the Governorhub to the group.</p> <p><b>Questions:</b> A governor asked: <b>how do we sign the minutes?</b> Headteacher answered: <i>They can be signed electronically once approved at the meeting.</i> Minutes of meeting 11.3.21 agreed by Governors.</p> <p>From September all agenda, minutes and attachments will be found on the Governorhub. This will be trailed for the remainder of this academic year.</p> <p><b>Questions:</b> A governor asked: <b>Can we record training on there?</b> Headteacher answered: Yes</p> <p>The Training Liaison Governor to upload all training certificates to the Governorhub. If a governor has any certificates please forward them on. The headteacher will create a training template to make the upload of training information more uniform.</p> <ul style="list-style-type: none"> <li>• Link Governor Roles: <ul style="list-style-type: none"> <li>○ Equality/Diversity/BAME – JB and LSp</li> <li>○ EYFS – SD</li> <li>○ Healthy Schools – LL</li> <li>○ Safeguarding/Inclusion/Prevent – LF, AW</li> <li>○ Health &amp; Safety – TS</li> <li>○ Pupil Premium/AFA – DC, LSt</li> <li>○ SEN – RK</li> <li>○ Safer Recruitment – LF,TS,EC,DC, LSh</li> </ul> </li> </ul> <p>As these are new roles, the Chair and headteacher will compile a Terms of Reference for them.</p> <ul style="list-style-type: none"> <li>• Committee Member confirmation: Resource Committee – TS (Chair), LF,TP,DC,PG,MJ,LL,EC Curriculum Committee – RK (Chair), LF,LSt,MJ,DC,JB,AW,LSh,</li> </ul>	<p>MJ &amp; PG</p> <p>MJ/LF</p>
4.	<p><b>Minutes of Resource Meeting held on 29.4.21</b> TOR sign off – The terms of Reference were not circulated prior to the meeting so are to be included on the agenda for the next Resource Meeting.</p>	MJ

5.	<b>Minutes of the Curriculum and Standards meeting held on 25.3.21</b> RK gave a brief summary of the meeting. The minutes are available on Governorhub to view.	
6.	<b>Budget Approval</b> The draft budget for 21/22 was discussed and agreed at the Resource Meeting. An overview was presented to the Board and it was proposed that the budget be approved by the Whole Governing Board. All Governors Agreed	
7.	<b>SFVS</b> The SFVS was discussed at the Resource meeting and governors agreed to send the SFVS to PCC.	TP
8.	<b>Governor Training Update</b> The Training Liaison Governor to send our out the Hampshire training schedule for governors to peruse. This can also be found on the Governorhub. If any training is required, please book and let the Training Liaison Governor know.  <b>Questions:</b> A governor asked: <b>Will there be any more whole governor training?</b> The Chair answered: <i>The next training is scheduled for the next academic year and governors need to think about what area they would like training in.</i>	
9.	<b>Policies</b> As the policies had not been seen by all governors, DC to upload them to the Governorhub for the next meeting.	DC
10.	<b>Governorhub</b> This item had been covered in with item 3.	
11.	<b>End of Year Social</b> It was agreed that this should be in the form of BBQ in the school grounds, weather permitting.	
12.	<b>AOB</b> It was discussed whether to have two meetings per term or one as the meetings were getting quite long. Initial consensus was for one long meeting. Chair to send out an email for Governors to vote with the majority decision being taken into account when planning the meetings for the next academic year. A governor asked: <b>is there going to be a Summer Fayre?</b> Headteacher answered: <i>we are waiting to see what the government say on 21 June.</i>	LF

Date of next meeting: 15 July 2021 at 6pm in school