



Copnor Primary School – Charging and Remissions Policy

Rationale

We use the school's delegated budget to provide for the best possible education for the children in the school at any given time in line with the priorities in our School Improvement Plan.

From time to time the school may decide to ask parents for voluntary contributions to activities that are arranged to support our curriculum e.g. visiting theatres, museums, etc.

Aims

1. To provide a rich and varied curriculum
2. To ensure the essential curriculum for all does not require any charging
3. To minimise the curriculum's dependency on any charges
4. To ensure any charging to our parents/carers covers costs only, and does not provide a "profit."

Guidelines

The letter to parents must make it clear when the contribution is voluntary; except in the cases of enrichment activities, and residential visits where the hours spent outside of school time satisfy the conditions laid out in the visits guidance booklet.

However, the letter requesting voluntary contributions must make it clear that the school cannot continue to provide activities of this nature if sufficient contributions are not made.

If the contribution is a voluntary one then no child can be excluded from the activity on the grounds of having not contributed.

Some year group organises a residential visit. Costs for this have to be fully met by parents. Costs are calculated by the Year Teams organising the trips. Deposits to secure places on the trip must be paid and it must be made clear to parents that they are not refundable. Children who do not go on the residential visits have activities organised for them.

Each year group also organises enrichment activities which are not residential. These are activities which will enhance the children's learning but are not essential. These activities will be charged for, and children who cannot attend will receive an alternative activity within school.

The school has a small delegated fund to subsidise children's participation in trips that need to be paid for. This is allocated according to the headteacher's discretion to families where there is genuine hardship.

Charges for hiring school premises are covered by the Local Authority's terms and conditions.

Policy Agreed: Sept 2016 (Wayne Frampton)

Review Date: Sept 2018