

COPNOR PRIMARY SCHOOL

Minutes of a meeting of the **Governing Board** held at Copnor Primary School on **Thursday 20 September 2018** commencing at **5.00pm**

Present:

Peter Stokes – Co-opted Governors
Elaine Cowley
Toby Simmonds
Mo Williams
Lauren Findlay
Pam Paice

Rachel Key – Parent Governor

Lynne Stagg – LA Governor

Darran Cowell – Staff Governor
Douglas Brawley – Headteacher

Sara Petipher – Associate Members
Tracey Pinkney
Allyson Roberts
Lizzie Shackelford

Also in attendance: John Stock (Clerk)

ACTION

54. Apologies for Absence accepted from Angela Wall (Co-opted Governor) and Wayne Frampton (Parent Governor)

55. Declarations of Interest - none

56. Governing Board Membership

The Clerk advised that the four year term for the Governors who had formed the initial Governing Board for Copnor Primary School would expire on 24 September 2018.

AGREED that the following Governors be re-appointed for a further four year period expiring in September 2022:

Elaine Cowley; Lauren Findlay; Pam Paice; Tracey Pinkney; Toby Simmonds; Rachel Key (nee Stewart); Peter Stokes; Angela Wall; Lynne Stagg

(NB: Retiring dates for other governors are as follows: Wayne Frampton – 16/07/19; Allyson Roberts – 22/09/19; Sara Petipher – 1/02/20; Mo Williams – 20/07/21)

57. Appointment of Associate Member

AGREED that Lizzie Shackelford (Assistant Headteacher) be appointed as an Associate Member for the period expiring 20/09/2022.

58. Election of Chair for 2018/19

The Clerk asked for nominations for the post of Chair of the Governing Board. Peter Stokes was proposed and seconded and there being no other nominations, it was unanimously **AGREED** that Peter Stokes be appointed Chair of the Governing Board for 2018/19.

(NB: Peter Stokes in the chair)

59. Election of Vice Chair

AGREED that Lauren Findlay be appointed Vice Chair of the Governing Board for 2018/19.

60. Appointment of Committees 2018/19

The following appointments were **AGREED**:

➤ **Resources Committee**

Pam Paice
Peter Stokes
Toby Simmonds
Wayne Frampton
Elaine Cowley
Tracey Pinkney
Sara Petipher
Darran Cowell
Douglas Brawley

➤ **Teaching & Standards Committee**

Lynne Stagg
Mo Williams
Lauren Findlay
Peter Stokes
Rachel Key (nee Stewart)
Angela Wall
Allyson Roberts
Sara Petipher
Lizzie Shackelford
Douglas Brawley Darran Cowell

➤ **Headteacher Performance Review Committee**

Peter Stokes
Lauren Findlay
Pam Paice

➤ **Pay Committee**

Lynne Stagg
Toby Simmonds
Rachel Key

➤ **Appeals (Pay & Staffing)**

Ad hoc appointments as required

61. Appointment of Link Governors for 2018/19

The following appointments were **AGREED**:

- **Safeguarding, Child Protection and Inclusion**
Lauren Findlay
- **English**
Mo Williams
- **More Able Pupils**
Mo Williams
- **Maths**
Peter Stokes
- **Health & Safety**
Toby Simmonds
- **Special Educational Needs**
Rachel Key
- **Training Liaison Governor**
Elaine Cowley
- **Governors' Forum**
Lynne Stagg plus other governors on an ad hoc basis
- **Pupil Premium**
Lynne Stagg

62. Minutes – 17 July 2018

AGREED that the minutes of the meeting held on 17 July 2018 be confirmed and signed by the Chair as a correct record.

63. Reports by DHT and AHT's

DHT(Sara Petipher) submitted a Curriculum Improvement Plan and explain the various stages to the Board.

The curriculum was to be driven by three Learning Values for each subject. Children would be given the opportunity to participate in a business enterprise each year. More able pupils would be carrying out topic evaluation.

The aim was to make the curriculum consistent across the school.

AHT (Allyson Roberts) reported on exclusions and the actions being taken by the school to prevent both temporary and permanent exclusions.

It was reported that the school was now in a better position to challenge poor behaviour.

The recent permanent exclusion decision taken by the Headteacher and Governing Board was taken to an Independent Appeal Panel hearing which found in favour of the school.

AHT(Darran Cowell) advised that the Pupil Premium Strategy had been reviewed and was now on the school website. The seven barriers to attainment had not changed from the previous year./

Daily reading continued with Portsmouth University students coming to school to read with the children. There had been a very successful visit to the School Learning Library in Paulsgrove attended by ten pupil premium children.

AHT(Lizzie Shackelford) had taken on the role of dealing with the More Able Child . An Inset day had been arranged to be addressed by representatives of NACE. All staff would attend to learn how to define “more able” and improvement for the less able.

Following the Inset day, the Leadership Team would evaluate the best strategy for Copnor Primary. There would be more ways of celebrating success for the more able including displays around the school.

The aim was enrichment for all and a link with Admiral Lord Nelson School was providing a challenge club starting the following week.

64. Governor Training

The Training Liaison Governor advised that the plan agreed at the previous meeting regarding a whole Governing Board training session on a strategic subject was now likely to be organised in December.

Arrangements were also in hand to purchase a full year’s training from 1 April 2019.

65. Events & Celebrations

- Stansted House Exhibition by Pupil Premium Children
- Meet the Author with other schools coming into Copnor
- Football Tournaments
- After School Reading Event
- Macmillan Coffee Evening
- Open Evening – 2 October
- Hockey League starting in November

66. Date of Next Meeting – Thursday 22 November 2018 at 5.00pm

67. NGA Twenty Questions for Governors

The following were the main points raised by Governors in response to the question “How much has the school improved over the last three years, and what has the Governing Board’s contribution been to this?”

- Three years ago was the first year of the newly formed Primary School
- The school had improved enormously since that beginning
- There was more stable leadership and more capacity across the school
- The improvements agreed to the building and grounds had greatly enhanced the environment
- There were now excellent regular meetings between staff and governors
- Progress was planned and monitored from meeting to meeting
- The achievement of a GOOD Ofsted report

The meeting concluded at **6.25pm**

Chair