

COPNOR PRIMARY SCHOOL

Minutes of a meeting of the **Governing Board** held at Copnor Primary School on **Thursday 14 March 2019** commencing at **5.00pm**

Present:

Lauren Findlay (Co-opted Governor) (In the chair)

Elaine Cowley – Co-opted Governors

Pam Paice

Toby Simmonds

Angela Wall

Amanda Wood – Staff Governor

Douglas Brawley – Headteacher

Sara Petipher – Associate Members

Darran Cowell

Lizzie Shackelford

Allyson Roberts

Tracey Pinkney

Also in attendance: John Stock (Clerk)

ACTION

10. Apologies for Absence accepted from Peter Stokes and Mo Williams (Co-opted Governors) and Wayne Frampton (Parent Governor). Lynne Stagg (LA Governor) and Rachel Key (Parent Governor) were not in attendance

11. Declarations of Interest - none

12. Minutes – 17 January 2019

AGREED that the minutes of the meeting held on 17 January 2019 be confirmed and signed by the Chair as a correct record/

13. Committee Reports

The minutes of the following committee meetings were noted:

- Teaching & Standards Committee – 29 January 2019
- Resources Committee – 7 February 2019

14. Matters arising from the Committee Reports

- **Resources Committee Minute No. 4/19 – Budget Monitoring**

The Bursar was currently working on the draft budget for 2019/20 where income had been reduced for a variety of reasons including the following:

- Alteration of pay scales for lower paid staff
- Increased pension costs for teaching staff – up from 16% to 23%
- Forthcoming teachers' pay increases
- A reduction in pupil premium children
- With 637 pupils on role (14 short of maximum)

The school was looking at possible incentives for parents to complete the pupil premium application form.

The Headteacher was still committed to 4 way splits in 3 year groups as previously recommended and agreed by Governors.

There was the possibility of additional income from PCC before the draft budget is submitted to the Resources Committee in May.

- **Resources Committee Minute No. 5/19 – Schools Financial Value Standard (SFVS)**

AGREED that the SFVS as recommended by the Resources Committee be approved and signed by the Chair for submission to the Local Authority.

Bursar

15. Headteacher Report

The report had been circulated in advance of the meeting.

The Headteacher was particularly pleased with the impact of termly monitoring of classroom observations which showed 87% of teaching as good and above. This result had been supported by the quality of teaching and learning from book samples.

These results could be considered when a HMI visit was planned for the following week when both the Chair and Vice Chair would be involved.

Governors were pleased to see an improved absence record since the previous Headteacher report. Punctuality had improved partly due to the walking bus and text messages to parents.

The Headteacher report was noted with satisfaction.

16. Teaching & Learning – Vision Statement

The Vision Statement as submitted was to be used throughout the school and as a basis for governor visits to classrooms to note that teaching practice was seen in action during lessons.

The statement included learning values and curriculum drivers in order to raise aspirations and life skills through enriching the children's experiences.

The Vision Statement as submitted was **AGREED**.

17. DHT and AHT's Progress Reports

DHT (Sara Petipher) was continuing curriculum planning both in the short and long term.

- She was also undertaking some teaching in Year 6 for the more able writers.
- School reports were likely to include end of year outcomes.

AHT (Lizzie Shackelford) reported on greater depth comparison from April 2018 to April 2019.

- The results compared well with national averages.
- The school had improved from the previous year in Reading and EGPS.
- The DHT was now taking a greater depth writing group and a Maths group had been created to stretch and challenge children further.
- The use of Bloom's Taxonomy has made planning easier and a definite impact has been noticed in Year 4. This will now be embedded across the school.

AHT (Darran Cowell) had increased his teaching commitment.

- Continued training for TA's on grammar and fractions
- Organised and supported a number of visits
- Outreach to Woodcroft was ongoing for more able pupils
- Continuing to engage with parents of pupil premium children.

AHT (Allyson Roberts) was continuing to check SEN progress where cognition was not making sufficient progress.

- New screen tests had been introduced honing down the skills required with more specific training for the child.
- TA training on screen testing was being undertaken.
- Lesson observations along with the other SLT members
- There were currently 18 Education Health Care Plans, although 7 pupils would be leaving Year 6 at the end of the summer term.

18. Governor Visits

The list of governor visits since the previous report was noted. A list of possible dates for further classroom learning walks was advised as follows and the Clerk would be offering the choice to all non-staff governors:

April 2019 – 1st – 4th – 26th

May 2019 – 3rd – 7th – 9th

Clerk

19. Governor Training

The Training Liaison Governor (TLG) had arranged a contract with Hampshire Governor Services for 2019/20 at a cost of £1,525.00 plus VAT.

Training would be fully monitored by the TLG wef 1 April 2019.

20. Events & Celebrations

- Successful book week – 4-8 March 2019
- Bikeability for Year 5
- Girls' Football team in semi-final of the cup
- Infant Voice singing for Years R, 1 and 2

It was also reported that new activities in the pipeline included hockey and kayaking.

Application had been made to the City Council for the school to participate in D Day 75 celebrations in June but no response had yet been received.

21. Date of Next Meeting – Thursday 23 May 2019 at 5.00pm

The meeting concluded at **6.40pm**

Chair