



Copnor Primary School – Admissions Policy – 2017/18

If the school is oversubscribed, applications will be considered first according to the following priorities in the order set out below:-

1. Children who are looked after by local authority (i.e. in their care or provided with accommodation by the authority for a continuous period of more than 24 hours).
2. Children who have significant medical, physical or psychological condition. Evidence must be attached. Applications under this criterion must be supported by written evidence from the medical professional involved stating clearly why the preferred school is the most appropriate for the child and reasons why other schools in the city are inappropriate.
3. Children whose parents have a religious and philosophical conviction for attending the school. Relevant evidence must be attached with the application form. This would usually be a letter of support from the religious leader. The evidence must clearly state why the school is the most appropriate for the child and any reasons why other schools in the city are inappropriate.
4. Children who live within the school's designated catchment area. If the school cannot admit all applications from the catchment area, priorities 5 (i) to (iv), will be used.
5. Children living outside the school's catchment in the following priority order:-
 - i. Children who have a brother or sister (living in the same household) already on roll and who will still be attending the school the following year.
Note – this category does not include step-brothers/step-sisters, adoptive brothers/sisters living within the same household or children whose parents are married or cohabiting and live together within the same household.
 - ii. Children who have a sibling attending Copnor Primary school.
Note – this category does not include step-brothers/step-sisters, adoptive brothers/sisters living within the same household or children whose parents are married or cohabiting and live together within the same household.
 - iii. Children attending, at the same time of application, a named feeder Infant school.
 - iv. Children who live closest to the school, based on the shortest distance from home to school, measured 'as the crow flies'. (This distance will be used where necessary to prioritise applications).

Pupils with statements of special educational needs

The Admissions code states "*children with statements of special educational needs that name a school in the statement are required to be admitted to the school that is named. The governing body (even where it is the admissions authority) does not have the right to refuse admission.....*" Children with a school named in their statement of special educational need will have priority for admission over and above all other admission applications and will be included in the admissions allocation process.

Other applications

Some parents may apply after the admissions deadline has passed, or when their child is older than would normally be the case for admission to a school, for example because they have recently moved into the area. If places are still available in the child's particular year group, the school must offer a place, taking into account its published admissions criteria where necessary.

Completion date: Sept 2017
Review date: Sept 2018