

COPNOR PRIMARY SCHOOL

Minutes of a meeting of the **Governing Board** held at Copnor Primary School on **Thursday 25 May 2017** commencing at **5.00pm**

Present:

Peter Stokes – Co-opted Governor (in the chair)

Lauren Findlay – Co-opted Governors

Angela Wall

Lynn McBeth

Pam Paice

Barry Fanning

Wayne Frampton – Parent Governor

Lynne Stagg – LA Governor

Darran Cowell – Staff Governor

Douglas Brawley – Headteacher

Sara Petipher – Associate Members

Allyson Roberts

Tracey Pinkney

Also in attendance: John Stock (Clerk)

	ACTION
26. Apologies for Absence – accepted from Elaine Cowley, Luann Newell, Toby Simmonds (Co-opted Governors) and Rachel Stewart (Parent Governor)	
27. Declarations of Interest - none	
28. Parent Teachers Association	
AGREED that representatives of the PTA be invited to the next meeting on 20 July to be thanked for their work on behalf of the school and to present their audited accounts	DHT
29. Minutes – 7 and 27 March 2017	
AGREED that the minutes of the meetings of the Governing Board held on 7 and 27 March 2017 be confirmed and signed by the Chair as a correct record.	
30. Academy Status	
Hamwic had carried out one day of due diligence and would be returning for a second day looking at areas of best practice.	

ACTION

Depending on the result of the second day of due diligence, a decision to proceed or otherwise might require a special meeting of the Governing Board.

31. Committee Reports

The minutes of the following Committees were noted:

- Curriculum Committee – 14 March 2017
- Standards Committee – 5 April 2017
- Finance, Buildings & Personnel Committee – 9 May 2017

32. Matters Arising from the Committee Minutes

- **Standards Committee Minute No. 12/17 – SAT’s Predictions** – the predictions reported in this minute were amended as follows by the Governing Board as part of the Self Evaluation Form (SEF) review:

- **Standards Committee Minute No. 15/17 – School Improvement Programme (SIP)** – The Governing Board confirmed the decision of the committee that Subject Link Governors should meet with the appropriate member of staff at least once per term and report back to the Governing Board.

**All Link
Govs**

In addition it was **AGREED** that in view of the regular visits to school by the governors that each visit should be recorded and reported at each Governing Board meeting.

All Govs

- **Standards Committee Minute No. 15/17 – Pupil Premium** – it was reported that a full review had been undertaken and the school website now contained information on pupil premium finance and intended and actual outcomes for 2016/17.
- **Finance, Buildings & Personnel Committee Minute No. 19/17 – Traffic Problems** – The Governors’ request for a traffic survey by the Local Authority had not materialised and the LA Governor was asked to follow up the request to the appropriate officer and Cabinet Member.

**Lynne
Stagg**

33. Draft Budget 2017/18

AGREED that the draft budget for 2017/18 as submitted and recommended by the Finance, Buildings & Personnel Committee be approved.

34. Early Years Foundation Stage (EYFS)

The Headteacher explained that EYFS was not part of the National Curriculum but was the National Framework for Early Years.

EYFS comprised seventeen (17) Early Learning Goals (ELG), to enable teachers to assess children's development at the end of the early years stage of education.

These goals comprised Communication & Language; Physical Development; Personal, Social & Emotional Development; Literacy; Mathematics; Understanding the World; and Expressive Arts and Design.

35. Self Evaluation Form (SEF)

The Governing Board gave consideration to the current draft SEF and confirmed that the overall priorities of the school was (1) To further accelerate progress for the disadvantaged pupils especially the lower attainers and (2) To raise attainment for the more able pupils particularly in Writing and Maths.

Overall the governors considered the outcomes to be good but not secure. Phonics was improving and in line with national figures and book scrutiny would support the predictions for Year 6.

The lower figures in Writing and Maths for Year 3 had been affected by fifteen (15) children being inherited from other schools, eight (8) of whom were Emerging and not Expected. The planned split of teaching into four groups should ensure that those pupils would catch up in Years 4-6.

The 2017 SAT's predictions reported in Standards Committee Minute No. 12/17 had been updated and the Governing Board expressed their appreciation of constant scrutiny to refine the figures.

AGREED that the draft SEF as submitted be approved for further consideration at future meetings of the Standards Committee and Governing Board.

36. Draft Calendar of Meetings 2017/18

Subject to the meeting of the Governing Board in July 2018 being moved to Thursday 19 July, the draft calendar be approved and submitted for final approval at the annual meeting in September 2017.

Clerk

37. School Events

- 30 June 2017 – Summer Fair
- 10 July 2017 – Award Ceremony to include a Governing Board Award, the subject yet to be decided.
- 18 July 2017 – Year 6 Performance

38. Governor's SEN Report

The Governing Board approved the annual report, which was a statutory requirement, of the SEN Link Governor (Rachel Stewart) and the SENCo (Allyson Roberts) for 2015/16 for the information of parents on the school website.

39. Date of Next Meeting – Thursday 20 July 2017 at 5.00pm

The meeting concluded at **7.15pm**

Chair